

Student Code of Conduct

The following lists are not comprehensive or exhaustive.

The following examples of behaviour meet the acceptable standards of conduct:

- Complying with all Group policies and procedures
- Behaving in a way which values people equally respecting the democratic values of freedom of speech, appreciation of different beliefs, the rule of law and individual liberty
- Being kind, hard-working, respectful and polite at all times
- Complying with reasonable requests by College/Group staff
- Seeking help and support when needed
- Treating the College/Group buildings, facilities and equipment with care
- Reporting any damage to College/Group property or equipment to a member of staff
- Accessing the College internet for educational purposes only
- Ensuring that all College work and assessments are written in the student's own words

The following examples of behaviour may be regarded as minor misconduct and misconduct which may lead to informal action or a formal/final written warning:

- disruptive behaviour
- rudeness, impolite or inconsiderate behaviour
- offensive language
- plagiarism/coping the work of other students or staff or cheating
- refusal to comply with a reasonable instruction of College/Group staff
- persistent absence or truancy
- acting in an unsafe manner or not co-operating with safety procedures
- smoking in non-designated areas
- misuse of email/the internet/College resources
- minor breaches of the Group policies and procedures e.g. Health and Safety, Mobile Phone, Smokefree

- disrespect for College/Group staff
- failure to record progress and targets in ProPortal
- receiving a criminal conviction

Some of these examples could also be considered gross misconduct, depending on their seriousness and/or number of incidents.

Examples of gross misconduct which may lead to temporary or permanent exclusion include:

- repeated or persistent acts of minor misconduct or misconduct
- fighting, violent behaviour, or use of physical violence
- foul language used in an aggressive or threatening manner
- exhibiting antisocial, aggressive and/or loud behaviour at any time including when travelling to and from College/Group premises
- discriminatory language or behaviour
- sexual harassment/misconduct
- deliberate and significant damage or vandalism to College/Group property or the property of others
- bullying/intimidation
- theft
- causing a serious safety hazard
- breaches of the Group policies and procedures e.g. Health and Safety, Mobile Phone, Smokefree, Drug and Alcohol, IT and Data Protection, Safeguarding
- possession or use of a weapon or anything which resembles or which can be used as a weapon
- fraud
- attempting to enter College/Group premises while suspended
- failure to disclose a criminal conviction
- receiving a criminal conviction
- bringing the College/Group into disrepute (actual or potential), including via social media