How to Upload a Universal Credit Statement

Below is an example of an acceptable Universal Credit monthly statement. <u>We need</u> <u>your 3 most recent Universal Credit statements</u>. The documents you provide must show:

- Payment period
- Claimant's name(s)/full address
- All allowances/payments & deductions for the claimant's circumstances
- All deductions for the claimant's circumstances
- Total payment for the month

If you're unsure on how to get your statements for this, please follow the steps below:

- Log in to your Universal Credit account.
- Go to the Statement Summary page.
- Click on the statement you wish to download (remember we need your 3 most recent statements).
- The statement will appear on your screen.
- You can then select the option to 'Print to PDF' or 'Save as PDF

If you screenshot the images from your phone, YOU MUST copy all sections not just the payment amount for the month. This will be time consuming and if unclear then it will not be accepted.

GOV.UK Universal Credit	June
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Visit propriet the most is E1,422 The will be paid by Born on 92 Ave	
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It is important to tool Universite Credit Immediately about any obseque in your circumstances that could affect your Universit Credit payments.	
Standard allowance Yourgene is standed (Investal Cast allowance and month	£251.77
Housing tou said that your rent is £708, DC per month	6700.00
Children No get sugart for 2 children	£508.75
fotal before adjustments	£1,460.52
Debts and loan repayments	
See Credits recovery Call 0345 850 0383 to final run room allout your dest and loan reporter	£37.76
The total we take off for debts and loan repayments is	£37.76