

# Part Time Courses For Adults

AUTUMN TERM 2022



Merton Adult Education

Working on  
behalf of

merton



## How to enrol

The quickest way to enrol is online. You will need to upload proof of your identity to complete your enrolment.

Suitable ID includes a passport, birth certificate, driving licence or Freedom Pass.

For the latest course information, check our website [stcg.ac.uk/merton](http://stcg.ac.uk/merton)

## How to find us

See page 13.

## Fees

The fees shown are the fees paid by most people. However, you might be able to get a discount on some courses if you are receiving certain benefits.

## Materials and other fees

On many of our courses, there may be reasonable costs for materials and exam fees. Your tutor and Student Services will be able to advise you on any materials that you may need to buy for your course.

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**FOR COURSES STARTING FROM JANUARY 2023** visit our website or look out for our Spring brochure.

**020 8918 7777**

**[stcg.ac.uk/merton](http://stcg.ac.uk/merton)**

 [/mertoncoll](https://www.facebook.com/mertoncoll)

 [@AdultEdMerton](https://twitter.com/AdultEdMerton)

 [@AdultEducationMerton](https://www.instagram.com/AdultEducationMerton)

Can't find the course you want?  
Try our partner colleges:

[stcg.ac.uk/carshalton](http://stcg.ac.uk/carshalton)

[stcg.ac.uk/kingston](http://stcg.ac.uk/kingston)

[stcg.ac.uk/souththames](http://stcg.ac.uk/souththames)



*Make the Most of Saturdays*

We run courses on Saturdays, as well as weekdays and evenings.

LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
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## ART & DESIGN

### Acrylic Painting for Wellbeing

ALL LEVELS	22 Sep 22	Thur	16:00 – 18:00	10 wks	£140	MACX096ML
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### Digital Photography

BEGINNER	28 Sep 22	Wed	19:00 – 21:00	10 wks	£140	MACX047ML
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### Draw the Human Form

ALL LEVELS	02 Nov 22	Wed	18:30 – 20:30	10 wks	£70	MACX259ML
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### Drawing and Painting

ALL LEVELS	20 Sep 22	Tue	13:00 – 15:00	10 wks	£140	MACX040ML
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### Drawing and Watercolour Painting

ALL LEVELS	20 Sep 22	Tue	19:15 – 21:15	10 wks	£140	MACX022ML
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### Make a Concertina Sketch Book Exploring a Subject of Your Choice (Online)

TASTER	10 Sep 22	Sat 	10:00 – 12:30	1 day	£FREE	MACX166ML
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#### Location:

All courses run at Merton College – see page13



**Saturday course available**



**Advice and guidance required for this course:**

Please book an assessment slot online at [stcg.ac.uk/merton-college/adult-education/assessment](http://stcg.ac.uk/merton-college/adult-education/assessment)

LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
<b>Photography and Adobe Photoshop</b>						
INTERMEDIATE	22 Sep 22	Thur	19:00 – 21:30	10 wks	£145	MICX022ML
<b>Watercolour — Composition, Still Life, Using Texture, Landscape with Snow</b>						
ALL LEVELS	21 Sep 22	Wed	13:00 – 15:30	10 wks	£175	MACX021ML
<b>Watercolour and Mixed Media</b>						
ALL LEVELS	23 Sep 22	Fri	10:00 – 12:30	10 wks	£175	MACX018ML

## BAKING, CAKE DECORATING & COOKERY

<b>Cake Baking</b>						
ALL LEVELS	22 Sep 22	Thur	19:00 – 21:30	5 wks	£90	MBEX010ML
<b>Cake Decorating Techniques</b>						
ALL LEVELS	10 Nov 22	Thur	19:00 – 21:30	5 wks	£90	MBEX015ML
<b>Cookery — Asian Cuisine</b>						
ALL LEVELS	23 Sep 22	Fri	10:00 – 15:30	1 day	£75	MABE028CP
<b>Cooking On A Budget</b>						
ALL LEVELS	22 Sep 22	Thur	10:00 – 12:30	10 wks	£175	MHRX132ML

## BUSINESS & FINANCE

<b>Introduction to Bookkeeping</b>						
BEGINNER	26 Sep 22	Mon	18:30 – 21:00	10 wks	£FREE	MBEX205ML
<b>Introduction to Business Start Up</b>						
BEGINNER	13 Oct 22	Thur	10:00 – 12:00	2 wks	£FREE	MBEX213ML

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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
<b>CHILDCARE &amp; EARLY YEARS</b>						
<b>Arts and Craft for the Early Years</b>						
ALL LEVELS	10 Nov 22	Thur	10:00 – 12:00	10 wks	£45	MHRX110ML
<b>Caring for Children Award</b> 						
LEVEL 1	23 Sep 22	Fri	09:30 – 12:30	10 wks	£336	MAB1035CP
<b>Early Years Workforces (EYE) Diploma</b> 						
LEVEL 3	14 Sep 22	Wed	09:30 – 13:30	30 wks	£2882	MAB3000CP
<b>NCFE Cache Level 2 Diploma for the Early Years Practitioner</b> 						
LEVEL 2	13 Sep 22	Tue	09:45 – 13:45	30 wks	£1112	MHR2015ML

# Professional Courses

Our career-enhancing professional courses offer busy, working professionals a flexible, convenient way to strengthen and enhance professional skills and increase their value as employees or take their career in a different direction.

At Merton College we offer the following subject areas on a part time basis:

- **Counselling – Level 2 and Level 3**
- **Support for Teaching and Learning in Schools – Level 2 and Level 3**

See [stcg.ac.uk/merton](http://stcg.ac.uk/merton) for further details.

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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
<b>COMPUTING &amp; IT</b>						
<b>Award in Essential Digital Skills for Everyday Life</b> 						
ENTRY LEVEL 3	28 Sep 22	Wed	09:30 – 12:30	10 wks	£FREE	MICE036CP
ENTRY LEVEL 3	28 Sep 22	Wed	18:00 – 21:00	10 wks	£FREE	MICE037CP
<b>Computing for Absolute Beginners</b>						
BEGINNER	26 Sep 22	Tue	09:30 – 12:00	5 wks	£90	MICX006ML
<b>Digital Marketing: E-Commerce</b>						
BEGINNER	10 Nov 22	Thur	19:00 – 21:00	5 wks	£70	MBEX019ML
<b>E3 Functional Skills IT</b> 						
ENTRY LEVEL 3	22 Sep 22	Wed	13:00 – 16:00	4 wks	£FREE	MICE001CP
<b>Excel Spreadsheets</b>						
BEGINNER	02 Nov 22	Wed	17:30 – 20:00	4 wks	£70	MICX013ML
<b>Intro to E-Safety</b>						
ALL LEVELS	09 Nov 22	Thur	10:00 – 12:30	1 day	£FREE	MICX050ML
<b>Introduction to E3 Essential Digital Skills</b> 						
ENTRY LEVEL 3	14 Sep 22	Wed	09:30 – 12:30	1 day	£FREE	MICX033ML
<b>IT for Seniors</b>						
ALL LEVELS	23 Sep 22	Fri	09:30 – 11:30	6wks	£FREE	MICX052ML
<b>L1 Award in Essential Digital Skills for Everyday Life</b> 						
LEVEL 1	29 Sep 22	Thur	09:30 – 12:30	10 wks	£FREE	MIC1021CP

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## CRAFT



### Beaded Borders: Hand Embroidery (Online)

ALL LEVELS	31 Oct 22	Mon	13:00 – 15:00	6 wks	£45	MACX246ML
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### Create Pop-Up Greetings Cards

ALL LEVELS	01 Dec 22	Tue + Wed	10:00 – 14:00	1 wk	£25	MAB1040CP
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### Creative Hand Embroidery for Wellbeing

ALL LEVELS	21 Sep 22	Wed	09:30 – 12:00	10 wks	£175	MACX015ML
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### Furniture Restoration

ALL LEVELS	22 Sep 22	Thur	18:30 – 21:00	10 wks	£175	MACX264ML
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### Fused Glass and Jewellery Making

ALL LEVELS	21 Sep 22	Wed	16:00 – 18:30	10 wks	£75	MABE022CP
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### How to Use Social Media

ALL LEVELS	02 Nov 22	Wed	10:00 – 12:30	1 day	£FREE	MICX047ML
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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
<b>Life and Portrait Sculpture in Clay</b>						
ALL LEVELS	22 Sep 22	Thur	19:00 – 21:30	10 wks	£175	MACX068ML
<b>Pottery</b>						
ALL LEVELS	20 Sep 22	Tue	09:30 – 12:30	10 wks	£210	MACX059ML
ALL LEVELS	21 Sep 22	Wed	19:00 – 21:30	10 wks	£175	MACX050ML
BEGINNER	19 Sep 22	Mon	19:00 – 21:30	10 wks	£175	MACX054ML
BEGINNER	22 Sep 22	Thur	09:30 – 12:30	10 wks	£210	MACX053ML
INTERMEDIATE	20 Sep 22	Tue	19:15 – 21:30	10 wks	£160	MACX060ML
WORKSHOP	04 Nov 22	Fri	09:30 – 15:00	1 day	£35	MACX065ML
<b>Soft Furnishing – Make a Cushion and Sample Curtains</b>						
ALL LEVELS	21 Sep 22	Wed	18:00 – 20:30	10 wks	£75	MABE030CP
<b>Stained and Fused Glass</b>						
ALL LEVELS	21 Sep 22	Wed	12:30 – 15:00	10 wks	£175	MACX072ML
ALL LEVELS	21 Sep 22	Wed	19:00 – 21:30	10 wks	£175	MACX075ML
ALL LEVELS	22 Sep 22	Thur	12:30 – 15:00	10 wks	£175	MACX074ML
<b>Upcycle and Repurpose Clothes</b>						
ALL LEVELS	03 Nov 22	Thur	18:30 – 20:30	10 wks	£70	MACX256ML
<b>Upholstery</b>						
ALL LEVELS	21 Sep 22	Wed	09:30 – 12:00	10 wks	£175	MACX084ML
ALL LEVELS	21 Sep 22	Wed	13:00 – 16:00	10 wks	£210	MACX085ML
WORKSHOP	07 Dec 22	Wed	10:00 – 16:00	1 day	£35	MACX119ML
WORKSHOP	13 Dec 22	Tue	10:00 – 16:00	1 day	£35	MACX203ML
<b>Upholstery and Recycling Furniture</b>						
ALL LEVELS	20 Sep 22	Tue	09:30 – 12:00	10 wks	£175	MACX173ML
ALL LEVELS	20 Sep 22	Tue	13:00 – 16:00	10 wks	£210	MACX174ML
ALL LEVELS	20 Sep 22	Tue	19:00 – 21:30	10 wks	£175	MACX175ML

**Location:**

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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
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## FASHION

### Clothes Making

ALL LEVELS	19 Sep 22	Mon	09:30 – 12:00	10 wks	£175	MACX003ML
ALL LEVELS	19 Sep 22	Mon	19:00 – 21:30	10 wks	£175	MACX004ML

## FITNESS & COACHING

### Streetsafe – Self Defence for Women

ALL LEVELS	01 Oct 22	Sat	10:00 – 12:30	10 wks	£35	MHRX064ML
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## HAIRDRESSING

### Women's Hairdressing

BEGINNER	24 Sep 22	Sat	09:30 – 12:30	10 wks	£210	MHRX016ML
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## HEALTH & SOCIAL CARE

### Introduction to Emergency First Aid at Work

BEGINNER	03 Nov 22	Thur	09:30 – 16:00	1 day	£45	MHRX071ML
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### Level 1 Award in Preparing to Work in Adult Social Care (NCFE)

LEVEL 1	17 Sep 22	Sat	09:45 – 12:45	7 wks	£336	MHR1047CP
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### Level 3 Diploma in Adult Care (NCFE)

LEVEL 3	23 Sep 22	Wed	09:45 – 13:45	30 wks	£2882	MAB3002CP
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## LANGUAGES, INTERPRETING AND TRANSLATION

### Introduction to British Sign Language

BEGINNERS	22 Sep 22	Thur	10:00 – 12:30	10 wks	£75	MABE019CP
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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
<b>French — Brush-up Your Conversation Skills</b>						
INTERMEDIATE	28 Sep 22	Wed	10:00 – 12:00	10 wks	£170	MCRX070FC
<b>Spanish</b>						
BEGINNER	20 Sep 22	Tue	19:15 – 21:15	10 wks	£170	MCRX009FC
LEVEL 1-2	22 Sep 22	Thur	13:00 – 15:00	10 wks	£170	MCRX011FC
<b>LEISURE &amp; WELLBEING</b>						
<b>Awareness of Mental Health and Wellbeing</b>						
ALL LEVELS	15 Sep 22	Thur	09:30 – 12:30	1 day	£FREE	MHRX119ML
<b>Awareness of Mental Health and Wellbeing (Online)</b>						
BEGINNER	29 Sep 22	Thur	09:30 – 12:30	1 day	£FREE	MHRX120ML
<b>Eat Well for Less</b>						
ALL LEVELS	03 Nov 22	Thur	09:30 – 12:00	1 day	£FREE	MHRX126ML
<b>Family Budgeting in Difficult Times</b>						
ALL LEVELS	28 Sep 22	Wed	13:00 – 15:00	1 day	£FREE	MBEX207ML
ALL LEVELS	23 Nov 22	Wed	12:00 – 14:00	1 day	£FREE	MBEX208ML
<b>Healthy Lifestyles for Well-Being</b>						
ALL LEVELS	22 Nov 22	Tue	10:00 – 12:00	1 day	£FREE	MHRX061ML
<b>Intro to Climate Change</b>						
ALL LEVELS	03 Nov 22	Tue	09:30 – 12:30	1 day	£FREE	MAB1039CP
<b>Pilates for Health and Wellbeing</b>						
BEGINNER	20 Sep 22	Tue	18:30 – 20:00	10 wks	£105	MHRX080ML
<b>Pilates for Health and Wellbeing (Online)</b>						
ADVANCED	22 Sep 22	Thur	18:30 – 20:00	10 wks	£10	MHRX074ML

**Location:**

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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
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## Singing for Wellbeing

ALL LEVELS	22 Sep 22	Thur	18:30 – 20:30	10 wks	£FREE	MACX250ML
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## Yoga

BEGINNER	19 Sep 22	Mon	18:30 – 19:30	10 wks	£70	MHRX123ML
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# MUSICAL INSTRUMENT MAKING AND REPAIR



## Guitar Making and Design

BEGINNER	20 Sep 22	Tue	09:30 – 16:00	30 wks	£1155	MABX012CP
BEGINNER	21 Sep 22	Wed	09:30 – 16:00	30 wks	£1155	MABX013CP
INTERMEDIATE	22 Sep 22	Thur + Fri	09:30 – 16:00	30 wks	£2310	MABX006CP

## Guitar Making and Repair

ALL LEVELS	20 Sep 22	Tue	18:30 – 21:00	30 wks	£525	MACX157ML
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### Location:

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Saturday course available



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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
<b>Violin Making and Repair</b>						
BEGINNERS	21 Sep 22	Wed	09:30 – 16:00	30 wks	£1155	MAB1041CP
BEGINNERS	22 Sep 22	Thur	09:30 – 16:00	30 wks	£1155	MAB1042CP
INTERMEDIATE	21 Sep 22	Wed + Thur	09:30 – 16:00	30 wks	£2145	MAB2024CP

## PERFORMING ARTS & PRODUCTION ARTS

<b>Learn to Play the Guitar</b>						
BEGINNER	22 Sep 22	Thur	19:00 – 21:00	10 wks	£140	MACX030ML
INTERMEDIATE	20 Sep 22	Tue	19:00 – 21:00	10 wks	£140	MACX101ML

## TEACHING & TRAINING

<b>Introduction to Phonics</b>						
ALL LEVELS	21 Nov 22	Mon	13:00 – 15:00	1 day	£FREE	MBEX082ML
<b>L1 Award in Preparing to Work in Schools</b> 						
LEVEL 1	22 Sep 22	Thur	10:00 – 13:00	10 wks	£336	MBE1020CP
<b>L2 Certificate in Supporting Teaching and Learning in Schools</b> 						
LEVEL 2	12 Sep 22	Mon	09:45 – 13:45	30 wks	£633	MBE2038CP
LEVEL 2	13 Sep 22	Tue	09:45 – 13:45	30 wks	£633	MAB2039CP
<b>L3 Diploma in Supporting Teaching and Learning (NCFE)</b> 						
LEVEL 3	16 Sep 22	Fri	09:45 – 13:15	30 wks	£2225	MAB3001CP

## TRAINING FOR WORK

<b>Career Matching</b>						
ALL LEVELS	12 Oct 22	Wed	10:00 – 12:00	1 day	£FREE	MBEX021ML
<b>Creating a Professional Online Presence</b>						
ALL LEVELS	02 Nov 22	Wed	10:00 – 12:00	1 day	£FREE	MBEX180ML

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LEVEL	START	DAY(S)	TIME	DURATION	FEE	CODE
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## CV Writing Workshop

ALL LEVELS	14 Nov 22	Mon	10:00 – 12:00	1 day	£FREE	MBEX169ML
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## Find Out About Jobs of the Future

ALL LEVELS	09 Nov 22	Wed	10:00 – 12:00	1 day	£FREE	MBEX106ML
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## Interview Skills Workshop

ALL LEVELS	08 Nov 22	Tue	10:00 – 12:00	1 day	£FREE	MBEX025ML
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# Distance Learning Courses

**FREE short courses leading to nationally recognised qualifications.**

We have a range of short distance learning courses from the awarding body NCFE, which can be completed in as little as 4 – 8 weeks, offering the opportunity to study in your own time. These are fully funded, meaning there is no cost to the learner. On completion you will gain a nationally recognised Level 2 qualification.

We currently offer Level 2 Certificates in:

- Equality and Diversity
- Understanding Autism
- Understanding Behaviour That Challenges
- Understanding Children and Young People's Mental Health
- Understanding Common Childhood Illnesses
- Understanding Nutrition and Health
- Understanding Safeguarding and Prevent
- Understanding Specific Learning Difficulties

### Eligibility

Lived in the EU for three years and aged 19+. You will need to be confident with written English in order to meet the required standards.

**For further information please contact:**

**Martina.Collett@stcg.ac.uk (020 8408 6620)**

- Information, Advice or Guidance
- The Principles of Team Leading
- Award in Employability
- Understanding Climate Change and Environmental Awareness
- Understanding Mental Health in the Early Years
- Awareness of Mental Health Problems
- Understanding Adverse Childhood Experiences
- Creating a Business Start-Up

### Location:

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# ENGLISH, MATHS AND ESOL

Improve your English and maths with Merton College — whatever your current level, we have a course for you.

## GCSE and Functional Skills

Choose these courses if you are 19 or over and want to improve your English and maths skills to widen your career or study options or for use in daily life.

- Apply English and maths to real-life situations and become more confident.
- Plenty of levels are available up to Level 2, so you can progress with us if you want to develop further skills.

## ESOL

Choose these courses if you speak English as a second language and are living, or planning to settle in the UK.

- Five levels of study so you can progress with us and improve over time from Entry Level 1 to Level 2.
- Reading, writing, speaking and listening skills as well as grammar and vocabulary.

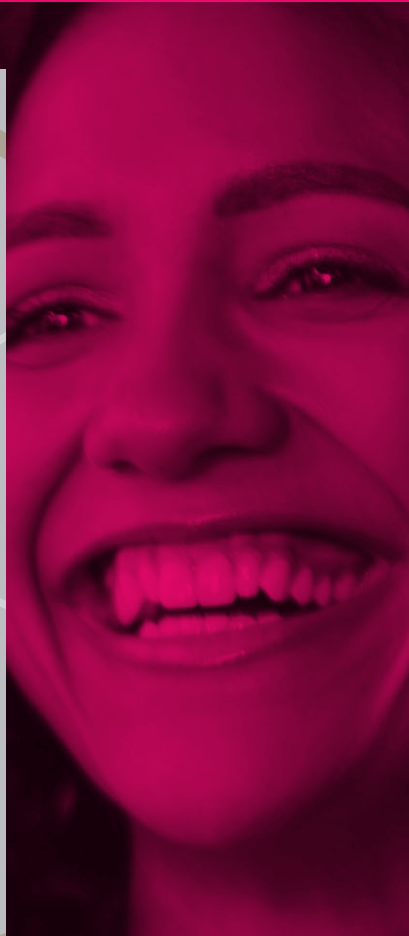


Our English, maths and ESOL tutors will help you decide which course is right for you.

All courses need an assessment before you enrol, you can book online by visiting [stcg.ac.uk/merton](https://stcg.ac.uk/merton) and searching for the course you are interested in or pop in to Student Services.

Please note these are some of our most popular courses at the College and we sometimes operate a waiting list.





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[stcg.ac.uk/merton](http://stcg.ac.uk/merton)

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 **Merton College**  
London Road  
Morden  
SM4 5QX

**Tube:** Morden  
(Northern Line)

**Train:** Morden South

**Tram:** Morden Road

**Bus:** 80, 93,154

**Accuracy:** The brochure is published as a guide for programmes on offer and every care is taken to ensure its accuracy. Merton College undertakes all reasonable steps to provide educational services set out in this publication. It cannot, however, guarantee provision of such services. We do apologise if subsequent to the publication changes have become necessary.

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Skills Funding  
Agency