



South Thames  
College

# Part Time Courses For Adults

AUTUMN 2024



Inspected  
May 2024

# Part Time Courses for Adults, Autumn 2024

South Thames College is a vibrant further education college in the heart of London, and with hundreds of courses to choose from, we are certain you will find something new to try or perhaps you are looking to enhance your skills and get ahead at work.

South Thames College, working with Wandsworth Council, is delighted to offer you a broader range of courses than ever before in state of the art premises with great facilities.

We are committed to providing high quality and sustainable adult learning in order to improve the social, economic, health and wellbeing of our residents.




020 8918 7777  
acl.admin@stcg.ac.uk  
stcg.ac.uk/souththames

**Make** **SAT**  
the most of  
**Saturday!**

Don't have time during the week? We run courses on Saturdays, as well as weekdays and evenings.

## REMOTE LEARNING

Most courses will be taught face-to-face at the campuses indicated. Courses marked with a  will be delivered online or a blend of remote and on-campus learning.

## CONTENTS

Art & Design .....	2
Baking, Cake Decorating & Cookery .....	3
Business .....	4
Childcare & Early Years .....	4
Crafts.....	4
Distance Learning Courses.....	16
ESOL.....	5
Health & Social Care .....	6
Languages .....	6
Leisure & Wellbeing.....	8
Music.....	8
Professional Courses .....	9
Teaching & Training.....	8
Eligibility Criteria.....	15
Fees, Concessions and Financial Support .....	12
How to find us.....	17

## Fees

The fees displayed are typically what most people pay. However, you may qualify for a discount on some courses based on factors such as age, previous education level, or if you are receiving certain benefits.

If you are claiming a discount, you will be required to show evidence at the time of enrolling, that you are eligible, before the discount is applied.

### MATERIALS AND OTHER FEES

On many of our courses, there may be reasonable costs for materials and exam fees. Your tutor and Student Services will be able to advise you on any materials that you may need to buy for your course.

## How to enrol

For the latest courses please check our website, as courses could be subject to change [stcg.ac.uk/souththames](http://stcg.ac.uk/souththames)

The quickest way to enrol is online, but you can also enrol by phone on 020 8918 7777.

**See also, New for 24/25:  
TAILORED LEARNING COURSES** – page 10



**Whichever way you enrol you will need to show PROOF OF YOUR IDENTITY to complete your enrolment. Suitable ID includes a passport, birth certificate, driving licence or Freedom Pass.**

**Accuracy:** The brochure is published as a guide for programmes on offer and every care is taken to ensure its accuracy. South Thames College undertakes all reasonable steps to provide educational services set out in this publication. It cannot, however, guarantee provision of such services. We do apologise if subsequent to the publication changes have become necessary.

LEVEL	STARTS	LOCATION	DAY(S)	TIME	LENGTH	FEE	CODE
<b>ART &amp; DESIGN</b>							
<b>Adobe Illustrator — Beginners</b>							
BEGINNERS	04 Nov 24	Wandsworth	Mon	18:30–21:00	6 wks	£65	WABE056CP
<b>Calligraphy</b>							
ALL LEVELS	25 Sep 24	Tooting	Wed	18:30–21:00	10 wks	£100	TABX006CP
<b>Digital Photography — Using DSLRs</b> 							
ALL LEVELS	19 Oct 24	Tooting	Sat	10:00–14:30	3 wks	£65	TABX206CP
ALL LEVELS	07 Nov 24	Wandsworth	Thur	18:30–21:00	6 wks	£65	WABE009CP
<b>Interior Design</b> 							
ALL LEVELS	05 Oct 24	Tooting	Sat	10:00–16:00	12 wks	£65	TABX203CP
ALL LEVELS	02 Nov 24	Tooting	Sat	10:00–16:00	3 wks	£65	TABX033CP
<b>Graphic Design (Award)</b>							
LEVEL 1	01 Oct 24	Wandsworth	Tue + Thur	18:00–21:00	10 wks	£440	WAB1047CP
<b>Drawing and Painting</b>							
ALL LEVELS	19 Sep 24	Tooting	Thur	10:00–12:30	10 wks	TBC	TABE186CP
ALL LEVELS	25 Sep 24	Tooting	Wed	13:30–16:00	10 wks	£100	TABE188CP
ALL LEVELS	27 Sep 24	Tooting	Fri	13:30–16:00	10 wks	£100	TABX205CP
<b>Life Drawing and Painting</b>							
ALL LEVELS	27 Sep 24	Tooting	Fri	10:00–12:30	10 wks	£100	TABX135CP
<b>Line, Tone and Colour Using Dry and Fluid Medium</b>							
ALL LEVELS	25 Sep 24	Tooting	Wed	10:30–13:00	10 wks	£100	TABX089CP
<b>Portrait Drawing and Painting</b>							
ALL LEVELS	19 Sep 24	Tooting	Thur	13:30–16:15	7 wks	£65	TABE180CP

LEVEL	STARTS	LOCATION	DAY(S)	TIME	LENGTH	FEE	CODE
-------	--------	----------	--------	------	--------	-----	------

## Portrait Drawing and Painting — Professional Techniques

ALL LEVELS	14 Nov 24	Tooting	Thur	13:30–16:15	5 wks	£65	TABX196CP
------------	-----------	---------	------	-------------	-------	-----	-----------

## Watercolours

ALL LEVELS	24 Sep 24	Tooting	Tue	10:00–12:30	10 wks	£100	TABX106CP
------------	-----------	---------	-----	-------------	--------	------	-----------

# BAKING, CAKE DECORATING & COOKERY

## Cook Well for Less

ALL LEVELS	27 Sep 24	Wandsworth	Fri	10:00–13:00	5 wks	£65	WABX096CP
------------	-----------	------------	-----	-------------	-------	-----	-----------

LEVEL 1	25 Oct 24	Wandsworth	Fri	09:00–12:00	8 wks	£80	WAB1052CP
---------	-----------	------------	-----	-------------	-------	-----	-----------

## Introduction to Bread and Pastries

ALL LEVELS	07 Oct 24	Wandsworth	Mon	10:00–13:00	3 wks	£75	WABX093CP
------------	-----------	------------	-----	-------------	-------	-----	-----------

## Making Pasta From Scratch

ALL LEVELS	15 Nov 24	Wandsworth	Fri	10:00–13:00	5 wks	£65	WABE097CP
------------	-----------	------------	-----	-------------	-------	-----	-----------

## Cake Decorating

ALL LEVELS	08 Oct 24	Wandsworth	Tue	18:00–21:00	8 wks	£100	WABX092CP
------------	-----------	------------	-----	-------------	-------	------	-----------

LEVEL 1	08 Oct 24	Wandsworth	Tue	10:00–13:00	8 wks	£80	WAB1011CP
---------	-----------	------------	-----	-------------	-------	-----	-----------

## Cake Decorating — Modern Techniques

ALL LEVELS	03 Oct 24	Tooting	Thur	10:30–13:00	10 wks	£100	TABE113CP
------------	-----------	---------	------	-------------	--------	------	-----------

## Cake Decorating — Painting On Cakes (Developing Skills)

ALL LEVELS	06 Nov 24	Tooting	Wed	10:30–13:00	12 wks	£85	TCRX577FC
------------	-----------	---------	-----	-------------	--------	-----	-----------


## Cake Decorating — Mastering the Basics

ALL LEVELS	09 Nov 24	Tooting	Sat	10:00–16:00	3 wks	£65	TABE162CP
------------	-----------	---------	-----	-------------	-------	-----	-----------

## Cake Decorating Professional Skills — Mastering the Basics

ALL LEVELS	01 Oct 24	Tooting	Tue	10:30–13:00	10 wks	£100	TABE101CP
------------	-----------	---------	-----	-------------	--------	------	-----------

Contd. on next page >>

 **Course delivery mode:**  
Remote or online learning

 **Saturday course available**

**Tailored Learning Courses:**  
See page 10

**How to find us:**  
See page 17

LEVEL	STARTS	LOCATION	DAY(S)	TIME	LENGTH	FEE	CODE
-------	--------	----------	--------	------	--------	-----	------

## BUSINESS

### Business Administration

ALL LEVELS	24 Sep 24	Tooting	Tue	17:30–20:00	10 wks	£110	TABE194CP
------------	-----------	---------	-----	-------------	--------	------	-----------

## CHILDCARE & EARLY YEARS

### Caring for Children



ALL LEVELS	28 Sep 24	Wandsworth ↗	Sat	09:30–12:30	10 wks	£FREE	TABE160CP
------------	-----------	--------------	-----	-------------	--------	-------	-----------

## CRAFTS

### Clothes Making Skills



ALL LEVELS	17 Sep 24	Tooting	Tue	10:00–12:30	10 wks	£100	TABX130CP
ALL LEVELS	17 Sep 24	Tooting	Tue	13:00–15:30	10 wks	£100	TABX129CP
BEGINNERS	20 Sep 24	Tooting	Fri	10:00–12:30	10 wks	£100	TABE050CP
ALL LEVELS	16 Nov 24	Tooting	Sat	10:00–16:30	3 wks	£65	TABX202CP

### Clothes Making and Pattern Cutting



ALL LEVELS	19 Sep 24	Tooting	Thur	09:30–12:00	10 wks	£100	TABE051CP
ALL LEVELS	19 Sep 24	Tooting	Thur	18:30–21:00	10 wks	£100	TABE167CP
ALL LEVELS	12 Oct 24	Tooting	Sat	10:00–16:30	3 wks	£65	TABE121CP
ALL LEVELS	12 Oct 24	Tooting	Sat	10:00–16:30	3 wks	£65	TABX201CP

### Clothes Making Advanced Skills

ADVANCED	20 Sep 24	Tooting	Fri	13:30–16:00	10 wks	£100	TABE114CP
----------	-----------	---------	-----	-------------	--------	------	-----------

### Crochet for All

ALL LEVELS	20 Sep 24	Tooting	Fri	10:00–12:30	10 wks	£100	TABX132CP
------------	-----------	---------	-----	-------------	--------	------	-----------


### Hand Knitting and Crochet — Pattern Design and Pattern Making


ALL LEVELS	19 Sep 24	Tooting	Thur	14:30–17:00	10 wks	£100	TABX127CP
------------	-----------	---------	------	-------------	--------	------	-----------



LEVEL	STARTS	LOCATION	DAY(S)	TIME	LENGTH	FEE	CODE
<b>Hand Knitting for All</b>							
ALL LEVELS	20 Sep 24	Tooting	Fri	13:00–15:30	10 wks	£100	TABX116CP
<b>Soft Furnishings</b>							
ALL LEVELS	18 Sep 24	Tooting	Wed	13:00–15:30	10 wks	£100	TABX150CP
ALL LEVELS	18 Sep 24	Tooting	Wed	18:30–21:00	10 wks	£100	TABX151CP
<b>Soft Furnishings — Professional Skills</b>							
ALL LEVELS	18 Sep 24	Tooting	Wed	10:00–12:30	10 wks	£100	TABX149CP
<b>Stained and Fused Glass — Traditional and Contemporary Techniques</b>							
ALL LEVELS	16 Sep 24	Tooting	Mon	10:30–13:00	10 wks	£100	TABX122CP
ALL LEVELS	16 Sep 24	Tooting	Mon	18:30–21:00	10 wks	£100	TABX121CP
<b>Stained and Fused Glass — Traditional and Contemporary Professional Skills</b>							
ALL LEVELS	16 Sep 24	Tooting	Mon	15:00–17:30	10 wks	£100	TABX001CP
<b>Upholstery</b>							
ALL LEVELS	27 Sep 24	Tooting	Fri	10:00–16:00	10 wks	£100	TABX204CP
<b>Wreath Making Class</b> 							
ALL LEVELS	07 Dec 24	Wandsworth	Sat	10:00–12:30	5 wks	£25	WCRX273FC
ALL LEVELS	07 Dec 24	Wandsworth	Sat	13:00–15:30	1 wks	£25	WCRX274FC
<b>ESOL</b>							
<b>ESOL: Preparation for Level 1</b>							
LEVEL 1	17 Sep 24	Tooting	Tue + Thur	10:00–12:00	12 wks	£FREE	TAB1080CP
LEVEL 1	17 Sep 24	Tooting	Tue + Thur	18:30–20:30	12 wks	£FREE	TAB1077CP

Contd. on next page &gt;&gt;

 **Course delivery mode:**  
Remote or online learning

 **Saturday course available**

**Tailored Learning Courses:**  
See page 10

**How to find us:**  
See page 17

LEVEL	STARTS	LOCATION	DAY(S)	TIME	LENGTH	FEE	CODE
-------	--------	----------	--------	------	--------	-----	------

## HEALTH & SOCIAL CARE

### Introduction to Preparing to Work in Adult Social Care

ALL LEVELS	11 Oct 24	Tooting	Fri	09:30–12:30	3 wks	£FREE	TABE127CP
------------	-----------	---------	-----	-------------	-------	-------	-----------

### Award in Preparing to Work in Adult Social Care

LEVEL 1	25 Sep 24	Tooting 	Wed	18:00–21:00	10 wks	£170	TAB1065CP
---------	-----------	---	-----	-------------	--------	------	-----------

### Develop Your Understanding of Nutrition and Health

ALL LEVELS	16 Sep 24	Tooting	Mon	18:00–20:00	12 wks	£FREE	TABE189CP
------------	-----------	---------	-----	-------------	--------	-------	-----------

### Understanding Health and Nutrition

LEVEL 1	17 Sep 24	Tooting	Tue	13:30–15:30	12 wks	£FREE	TAB1072CP
---------	-----------	---------	-----	-------------	--------	-------	-----------

### Emergency Paediatric First Aid

ALL LEVELS	07 Nov 24	Tooting	Thur	18:00–21:00	2 wks	£40	TABE124CP
------------	-----------	---------	------	-------------	-------	-----	-----------

## LANGUAGES

### Developing Chinese Language Skills

BEGINNERS	25 Sep 24	Tooting	Wed	18:15–20:30	10 wks	£130	TABE159CP
-----------	-----------	---------	-----	-------------	--------	------	-----------

### Developing French Language Skills

BEGINNERS	26 Sep 24	Wandsworth	Thur	18:15–20:45	10 wks	£130	WABX042CP
-----------	-----------	------------	------	-------------	--------	------	-----------

### French Intermediate — Part 1

INTERMEDIATE	24 Sep 24	Wandsworth	Tue	13:30–15:30	10 wks	£170	WCRX287FC
--------------	-----------	------------	-----	-------------	--------	------	-----------


### Developing Italian Language Skills

BEGINNERS	25 Sep 24	Wandsworth	Wed	18:15–20:45	10 wks	£130	WABX043CP
-----------	-----------	------------	-----	-------------	--------	------	-----------

BEGINNERS	26 Sep 24	Wandsworth	Thur	18:15–20:45	12 wks	£100	WABX095CP
-----------	-----------	------------	------	-------------	--------	------	-----------

### Developing Spanish Language Skills

BEGINNERS	19 Sep 24	Wandsworth	Thur	18:00–20:30	10 wks	£130	WABX052CP
-----------	-----------	------------	------	-------------	--------	------	-----------

 Remote learning option available



Saturday course available

Tailored Learning Courses:  
See page 10


How to find us:  
See page 17




LEVEL	STARTS	LOCATION	DAY(S)	TIME	LENGTH	FEE	CODE
<b>Spanish Intermediate Conversation</b>							
INTERMEDIATE	02 Oct 24	Wandsworth	Wed	13:00–14:30	8 wks	£100	WCRX291FC
<b>Community Interpreting Assessment Session</b> 							
LEVEL 3	10 Sep 24	Wandsworth	Tue	18:00–20:00	1 wks	£17	WCRX240FC
LEVEL 3	08 Oct 24	Wandsworth 	Tue	18:00–20:00	1 wks	£17	WCRX281FC
<b>Preparing for Community Interpreting – Part 1</b>							
LEVEL 2	24 Sep 24	Wandsworth 	Tue	10:00–14:30	6 wks	£170	WAB2041CP
<b>Preparing for Community Interpreting – Part 2</b>							
LEVEL 2	15 Oct 24	Wandsworth	Tue	17:30–21:00	7 wks	£150	WABX091CP
<b>Community Interpreting – Part 1</b>							
LEVEL 3	14 Nov 24	Wandsworth 	Thur	10:00–14:30	9 wks	£189	WCRX280FC
<b>Community Interpreting – Part 2</b>							
LEVEL 3	10 Dec 24	Wandsworth 	Tue	18:00–21:00	13 wks	£216	WCRX198FC
<b>Introduction to Diploma in Public Services Interpreting</b>							
LEVEL 2	14 Nov 24	Wandsworth 	Thur	10:00–13:00	12 wks	£100	WAB2047CP
LEVEL 3	19 Nov 24	Wandsworth	Sat	10:00–12:00	1 wks	£30	WCRX246FC



Contd. on next page &gt;&gt;

 **Course delivery mode:**  
Remote or online learning

 **Saturday course**  
available

**Tailored Learning Courses:**  
See page 10

**How to find us:**  
See page 17

LEVEL	STARTS	LOCATION	DAY(S)	TIME	LENGTH	FEE	CODE
-------	--------	----------	--------	------	--------	-----	------

## LEISURE & WELLBEING

### Stay Active with Walks and Visits Of London

ALL LEVELS	19 Sep 24	Wandsworth	Thur	11:00–13:15	10 wks	£202.50	WCRX277FC
------------	-----------	------------	------	-------------	--------	---------	-----------

### Tai Chi

BEGINNERS	17 Sep 24	Wandsworth	Tue	11:30–13:00	10 wks	£80	WABX085CP
ADVANCED	17 Sep 24	Tooting	Tue	18:00–19:30	10 wks	£100	TCRX586FC
BEGINNERS	19 Sep 24	Wandsworth	Thur	18:00–19:30	9 wks	£80	WABE029CP
ADVANCED	19 Sep 24	Wandsworth	Thur	11:00–12:30	5 wks	£120	WCRX290FC
BEGINNERS	25 Sep 24	Tooting	Tue	18:30–20:00	10 wks	£70	TABX191CP

### Yoga

ALL LEVELS	25 Sep 24	Tooting	Wed	10:00–12:00	11 wks	£110	TABE123CP
------------	-----------	---------	-----	-------------	--------	------	-----------

## MUSIC

### Enjoying Opera

ALL LEVELS	24 Sep 24	Wandsworth	Tue	10:00–12:00	11 wks	£198	WCRX234FC
------------	-----------	------------	-----	-------------	--------	------	-----------

### Guitar Playing Skills

ALL LEVELS	23 Sep 24	Tooting	Mon	18:30–20:45	10 wks	£100	TABE175CP
------------	-----------	---------	-----	-------------	--------	------	-----------

### Singing


ALL LEVELS	25 Sep 24	Tooting	Wed	18:30–21:00	10 wks	£100	TABE049CP
ALL LEVELS	06 Nov 24	Wandsworth	Tue	12:15–14:45	12 wks	£65	WABX094CP

## TEACHING & TRAINING

### Award in Preparing to Work in Schools

LEVEL 1	17 Sep 24	Tooting	Tue	10:00–13:00	11 wks	£170	TAB1015CP
LEVEL 1	09 Oct 24	Tooting	Wed	10:00–13:00	8 wks	£170	TAB1002CP

**SEE ALSO: TAILORED LEARNING COURSES** — page 10 >>

 Remote learning option available



Saturday course available

Tailored Learning Courses:  
See page 10

How to find us:  
See page 17

LEVEL

STARTS

LOCATION

DAY(S)

TIME

LENGTH

FEE

CODE

## ESOL, Maths & English and ICT in the Community

We run a large number of free ESOL, Maths & English and ICT classes at various community centres, schools and children's centres across Wandsworth.

The courses run from beginners to advanced, many leading to national qualifications.

If you wish to enrol on one of these courses, contact the college directly on 020 8918 7777 or email [info.souththames@stcg.ac.uk](mailto:info.souththames@stcg.ac.uk) as each community venue may have different entry requirements and assessment arrangements.

## Professional Courses

Our career-enhancing professional courses offer busy, working professionals a flexible, convenient way to strengthen and enhance their skills and increase their value as employees.


At South Thames College we offer courses on a part time basis in subject areas including:

**Accounting & Business • Beauty Therapy • Childcare  
Computing & IT • Construction • Counseling & Care  
Estates & Facilities • Green Skills • Teaching & Training**

See [stcg.ac.uk/south-thames-college/part-time](http://stcg.ac.uk/south-thames-college/part-time) for full course details.

Contd. on next page >>

 **Course delivery mode:**  
Remote or online learning

 **Saturday course  
available**

**Tailored Learning Courses:**  
See page 10

**How to find us:**  
See page 17

# Discover Our Tailored Learning Courses

for the Academic Year 2024/2025



Unlock new opportunities and enhance your skills with our wide range of tailored learning courses. Whether you aim to get back into education, advance your career, or improve your wellbeing, we have the perfect course for you. Designed for adults looking to make progress into work, secure a better job, or pursue further learning, our courses provide the essential skills and knowledge you need.

## Why Choose Our Courses?

### Flexible Learning Options:

We offer both evening and day workshops, along with longer courses, available at our Wandsworth and Tooting Centres. Choose from remote learning or face-to-face sessions to suit your schedule.

### First Come, First Serve:

Our courses are available to all adults and fill up quickly, so apply fast to secure your spot.



## Courses

- **Various ESOL Courses:**  
Suitable for all levels.
- **Preparation for GCSE English and Maths:**  
Get ready to succeed in your exams.
- **Green Finger Gardening Courses:**  
Cultivate your gardening skills.
- **Introduction to Teaching Assistant:**  
Start your journey in education support.
- **Microsoft Packages:**  
Learn Word, Excel, and PowerPoint.
- **Essential Digital Skills:**  
Enhance your digital proficiency.
- **Employability Skills Workshops:**  
CV & Cover Letter Writing
- **Job Search & Interview Skills**
- **Starting Community Interpreting:**  
Begin your career in interpreting.
- **Introduction to Accounting and Finance:**  
Gain fundamental financial skills.
- **Introduction to British Sign Language:**  
Learn the basics of BSL.
- **Introduction to Graphic Design:**  
Unleash your creativity.

## Wellbeing Courses:

- **Pilates**
- **Yoga**
- **Singing for Wellbeing**
- **Made to Sell – Creative Enterprise:**  
Turn your creativity into a business.



## Enrol Now

Don't miss out on the opportunity to enhance your skills and improve your life. Visit our website or contact our centres directly to enrol in our tailored learning courses. Secure your place today and take the first step towards a brighter future!

## Locations

- Wandsworth Centre
- Tooting Centre

## APPLY TODAY

Visit our website for the latest course information and to apply.

*Courses fill up quickly, so don't delay!*



**t:** 020 8918 7777

**e:** [acl.admin@stcg.ac.uk](mailto:acl.admin@stcg.ac.uk)

**w:** scan the QR code

[stcg.ac.uk/south-thames-college/adult-education](https://stcg.ac.uk/south-thames-college/adult-education)

### DALAL – Essential Digital Skills



I am a 53-year-old Lebanese woman who has had minimal exposure to digital technologies in the past.

However, the course curriculum provided a structured pathway for me to develop essential digital skills. I began with basic computer literacy and gradually moved on to topics like internet browsing, email management, and word processing.

My journey illustrates the transformative power of adult education, as it empowers individuals to thrive and gain a sense of confidence in an increasingly digital world.



# Fees, Concessions and Financial Support

Our courses are funded by the Greater London Authority's Adult Education Budget (AEB). Fees on these courses are subsidised, some are absolutely free or learners can get a discount, depending on their entitlement or employment and financial circumstances.

We also offer Full Cost (FC) courses where learners pay full fees. These courses are for learners' personal interests and are not supported by public funds.

## AIDEN – Community Interpreting



South Thames College has been running OCN Community Interpreting courses for more than 15 years. Over the years, more than 1000 students have successfully graduated from the programme and moved into rewarding interpreting careers. Our students are working in areas such as the NHS, the Court system and the Police.

Aidan Lee is a fluent Russian speaker who completed the OCN Community Interpreting course. His interpreting skills are in high demand, particularly

in supporting Russian-speaking Ukrainian refugees coming to the UK due to the ongoing conflict in Ukraine.

Aidan said, "I get many well-paid work offers as there aren't many Russian to English translators. As I gain more experience and confidence, I will be looking to complete the DPSI (Diploma In Public Services Interpreting) and progress into working in the Court System which will offer me even more employment opportunities."





## Forms of Payment

We accept cash, cheque and most forms of credit card (one exception is American Express).

## Pay by Instalments

- If your course lasts one term or the fees are up to £500 full fees are paid at enrolment.
- If your course lasts one term and the fees are over £500 you can pay by 2 instalments. 50% at enrolment and 50% 1 month later.
- If your course is longer than one term (but not a full year) and over £500 you can pay in 2 instalments, 50% at enrolment and 50% 2 months later.
- If your course is 1 year or longer then you can pay by 3 instalments 33% at enrolment, 33% on 31st Jan and the balance on 30th April.

Please speak with our Admissions Team for more details at enrolment and note that you are still liable for the course fee even if you withdraw from the course.

## Unemployed Adults in Receipt of Means Tested Benefits

If you are unemployed, looking for work and are in receipt of a means tested benefit, all the qualification courses in this prospectus are free. You will need to provide supporting evidence to qualify for a government fully funded course.

## Learners on a low Income

You do not have to pay any course fees if you meet both of the following criteria:

- You are in paid employment
- You earn less than £25,642.50 annual gross salary and live in London or earn less than £25,000.00 and live outside London.

You will need to provide proof of income. For example, this could be a wage slip within three months of the course start date or a current employment contract, if you are new starter, which states gross monthly/annual wages. Fee remission under this category is at our discretion and must be claimed before the start of the course. Refunds will not be given after the start of the course.

## Level 2 Entitlement

If you are aged 19-23 years old, you may be entitled to free tuition if you do not already have a qualification at or above Level 2 or Level 3.

## Level 3 Qualifications

Advanced Learner Loans are available.

## Course Entitlements

All English and Maths Qualification courses (including GCSE if you do not already have a grade A-C or grade 4 or higher) and Essential Digital Skills Qualifications are free for those who don't yet have them.

## Refunds

Refunds of full fees are only given if:

- a class is cancelled by us and there is no suitable alternative
- a learner is unable to attend for medical reasons and has an appropriate medical certificate

Administration, resource, examination and assessment fees are not refundable. The refund can be credited on your learner account to use for future courses, but this will be only valid if you are planning to enrol on a course within the same academic year.

Please note we unable to make refunds for absence due to changes in work commitments or in personal or financial circumstances or any other reason for not attending the course.

For further details about this entitlement and whether it applies to you please contact us, or access our Fees Policy by scanning the QR code below:







# Eligibility Criteria

For all fully funded or co-funded courses, learners must be aged 19 or over by 31 August 2024 and one of the following:

## **UK resident for the last three years**

**OR**

## **Have settled or pre-settled status and been a resident of the EU for the last three years**

**OR**

## **Hold a specific status such as:**

- Refugee Status
- Discretionary Leave to Enter or Remain
- Exceptional Leave to Enter or Remain
- Indefinite Leave to Enter or Remain
- Humanitarian Protection

- Leave Outside the Rules
- Ukraine Family Scheme
- Ukraine Sponsorship Scheme (Homes for Ukraine)
- Ukraine Extension Scheme
- Husband, wife, civil partner or child of any of the above
- Section 67 of the Immigration Act 2016 Leave
- Calais Leave to Remain
- British Nationals evacuated from Afghanistan under Operation Pitting
- British Nationals evacuated from Afghanistan by the UK government before 6 January 2022



Please note that the eligibility criteria are regularly updated and are subject to change. If you have any questions, please contact us.



# DISTANCE LEARNING COURSES

*FREE short courses leading to nationally recognised qualifications which you can study in your own time.*

We have a range of short distance learning courses from the awarding body NCFE, which can be completed in as little as 4 – 8 weeks. These are fully funded, meaning there is no cost to the learner. On completion you will gain a nationally recognised Level 2 qualification.

## Eligibility

Lived in the EU for three years and aged 19+. You will need to be confident with written English in order to meet the required standards.

## Courses on offer include:

- Award in Employability Skills
- Certificate in Awareness of Mental Health Problems (NCFE)
- Certificate in Equality and Diversity
- Certificate in Preparing to Work in Adult Social Care (NCFE)
- Certificate in Principles of End of Life Care
- Certificate in the Principles of the Prevention and Control of Infection in Health Care Settings
- Certificate In Understanding Adverse Childhood Experiences (NCFE)
- Certificate in Understanding Behaviour that Challenges (NCFE)
- Certificate in Understanding Children and Young People’s Mental Health
- Certificate in Understanding Common Childhood Illnesses (NCFE)
- Certificate in Understanding Mental Health in the Early Years (NCFE)
- Certificate in Understanding Nutrition and Health
- Certificate in Understanding Safeguarding and Prevent (NCFE)
- Certificate in Understanding Specific Learning Difficulties
- Certificate in Understanding the Safe Handling of Medication in Health and Social Care

For further information about the courses or enrolling please, contact

**[kate.turney@stcg.ac.uk](mailto:kate.turney@stcg.ac.uk)**  
or book your assessment via the website at [stcg.ac.uk/south-thames-college/distance-learning](http://stcg.ac.uk/south-thames-college/distance-learning)



## HOW TO FIND US

**W** Wandsworth Campus  
Wandsworth High Street,  
SW18 2PP


**T** Tooting Centre  
71 Tooting High Street,  
SW17 0TQ


020 8918 7777

[acl.admin@stcg.ac.uk](mailto:acl.admin@stcg.ac.uk)

[stcg.ac.uk/souththames](http://stcg.ac.uk/souththames)

 /ACLSW18


 @SouthThamesColl


 @AdultEducationsouththames

**Accuracy:** The brochure is published as a guide for programmes on offer and every care is taken to ensure its accuracy. South Thames College undertakes all reasonable steps to provide educational services set out in this publication. It cannot, however, guarantee provision of such services. We do apologise if subsequent to the publication changes have become necessary.

020 8918 7777 • [acl.admin@stcg.ac.uk](mailto:acl.admin@stcg.ac.uk) • [stcg.ac.uk/souththames](http://stcg.ac.uk/souththames)

 /ACLSW18

 @SouthThamesColl

 @AdultEducationsouththames

SUPPORTED BY  
**MAYOR OF LONDON**

